

- To preserve scanned images on specific topics for university students without loss of file properties in a way that enables accessibility over the internet, possibly including a master copy and access copy
- To preserve associated metadata
- To throw away as much as possible – only keep the things that you need
- Costs of preservation solution adopted
- No loss of quality
- Stable format
- Standardised – if possible ISO
- Compression ?
- Tools:
 - Free
 - Automated as far as possible
 - Documents outputs on results inc measurements
 - Parameters
 - Extract/preserve metadata
 - Digital Rights Management awareness